Messenger Library Board of Trustees | Meeting Agenda
Thursday, November 12, 2026 | 7:00 p.m.

General Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on Thursday, November 12, 2026 at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days' advance notice.

1. Call to Order/Roll Call

2. Additions or changes to the agenda

3. Approval of Meeting Minutes – Action Required
   Board Meeting Minutes – October 8, 2026
   Motion: The Board moves to accept the minutes as presented.

4. Public Comments

5. Communications

6. Treasurer's Report – Action Required
   The Board will move to accept the Treasurer's report and file for audit.
   - Budget vs. Actual
   - Monthly checking account summary
   - Monthly expense report and income report.
   - Statements of assets, liabilities, and fund balance

   Motion: The Board moves to accept the Treasurer's report as presented.

7. Library Director Report
   a. Departmental Reports

8. Old Business

   a. Building Automation System Project – Discussion
   An update to the schedule and project for the replacement of the building automation system will be provided. Owner Training is anticipated to happen on 11/17.

b. Strategic Planning Schedule - Discussion
The Board and staff will discuss the projected strategic planning schedule; The November meeting was cancelled, and planning will be discussed for rescheduling.

9. New Business

a. Board Meeting Dates for 2027 – Action Required
The schedule will be set for Board meetings the second Thursday of every month at 7:00 p.m.
Motion: The Board moves to accept the Board meeting date schedule for 2027 as presented.

b. Holiday and Closed Schedule for 2027 – Action Required
The Board will review the holiday/closed dates schedule for 2027.
Motion: The Board moves to accept the holiday and closed date schedule as presented.

c. Holiday Open House – Discussion
Trustees are invited to assist with refreshments and the Trustee Table for our Holiday Open House. We will discuss schedule at the meeting, and a reminder of the Trustee Appreciation Dinner after the event.

10. Trustee Open Comments

11. Items for next month

12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda Approved – 9/15. (The Patron Code of Conduct is applicable in public comments)