



Messenger Library Board of Trustees | Meeting Agenda
Thursday, August 13, 2026 | 7:00 p.m.

General Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on Thursday, August 13, 2026 at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days' advance notice.

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes – Action Required
Board Meeting Minutes – July 09, 2026
Motion: The Board moves to accept the minutes as presented.
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required
The Board will move to accept the Treasurer’s report and file for audit.
 - Budget vs. Actual
 - Monthly checking account summary
 - Monthly expense report and income report.
 - Statements of assets, liabilities, and fund balance**Motion: The Board moves to accept the Treasurer’s report as presented.**
7. Library Director Report
 - a. Departmental Reports
8. Old Business
 - a. Building Automation System Project – Discussion
An update on the schedule and project for the replacement of the building automation system will be provided.

b. Shed Project – Discussion

Details concerning the selection of a shed and associated progress will be shared with the Board.

9. New Business

a. Meeting Room Policy – Discussion and Action Required

Updates to the meeting room policy will be discussed, including stricter restriction on HOA utilization due to excessive demands and repeated incidents.

Motion: The Board votes to adopt MNG-4 Meeting Room Policy.

b. ILA Annual Conference – Discussion and Action Required

The ILA Annual Conference is scheduled October 6th – 8th in Peoria, Illinois. The schedule will be shared. If ample Trustees desire to attend, the Board may wish to move the October Board of Trustees meeting to an alternate date pending interest.

Motion: The Board moves to change the October Board of Trustee meeting date to

_____ .

10. Trustee Open Comments

11. Items for next month

a. Annual Levy Authorization

12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15