

**MESSENGER PUBLIC LIBRARY OF NORTH AURORA
BOARD OF TRUSTEES MEETING MINUTES
July 9, 2026**

Call to Order: President Saperston called the meeting of the Messenger Public Library of North Aurora Board of Trustees to order at 7:02 pm.

Roll Call: President Saperston, Treasurer Berley, Secretary Carlson, Trustee Bailey, Trustee McCoy, and Trustee Bogle.

Absent: Vice President Cranford

Also attending: Director Shannon Halikias

Administrator of Business and HR Judy Jarvis (via Zoom)

Staff attending: Department Heads Michelle Kurczak and Dawn Ritter.

Public attending: None

Additions or changes to Agenda: None

Approval of Regular Meeting Minutes: June 11, 2026, Regular Board Meeting Minutes.

Trustee Bailey motioned June 11, 2026; Regular Board meeting minutes as presented. Seconded by Trustee Bogle. All in favor. Motion carried.

Public Comments: None

Communications: None

Treasurer's Report:

Treasurer Berley reported the following for the month of June.

A total net income reported in June of \$1,094,971.15.

Expenses in the amount of \$200,888.41 were disbursed. Current assets total \$3,769,949.30.

Check numbers 19013-19069 and Electronic Funds Transfers in the amount of \$ 200,974.41. were written in June.

Trustee McCoy motioned to approve the Treasurer's report for June and file for audit. Seconded by Trustee Bailey. All in favor. Motion carried.

Library Directors Report:

Director Halikias provided a brief update for the month of June. The following were mentioned:

- First month of the new fiscal year
- Wi-Fi project and HVAC projects underway
- Staff evaluation and salary/wage increases administered in June.
- Summer concert series underway
- Summer Reading kickoff event was a success.

Department Head Reports

Judy Jarvis, Administrator of Business and HR, indicated the first month of the new fiscal year was a busy month.

Preliminary audit took place and final audit is scheduled for October.

Dawn Ritter, Head of Adult Services, indicated June was a busy month with a lot of changes.

New library associate Gabby Gayton started July 1st and staff member Sofia Barraza would be leaving to pursue graduate studies later this month.

Michelle Kurczak, Head of Youth and Teen Services, reported June to be a busy month as well for department staff with summer reading program as a priority. Many families have been attending programs. Some staff were able to attend ALA this year and were thankful for the opportunity.

Old Business

- Building Automation System Project-Discussion

An update was provided on the schedule and project for the replacement of the building automation system.

Director Halikias reported that she was pleased with the leads on the project and very much appreciated the level of communication on this project from past projects and firms.

Director Halikias reported that the project is scheduled to start on July 10th and most likely to be completed in late September or early October.

New Business

- Closed Minute Review-Action required.

The board reviewed the Secretary's document of Closed Minute recommendations.

Trustee Bogle motioned to approve the recommendations for deletion and retainage of closed Meeting minutes as presented. Seconded by Treasurer Berley. All in favor. Motion carried.

- Illinois Public Library Annual Report (IPLAR)- Action required.

The board reviewed the IPLAR report as presented for submittal to the State of Illinois as required by law.

Trustee McCoy motioned to approve IPLAR report as presented. Seconded by Secretary Carlson. All in favor. Motion carried.

- Shed Project-Discussion.

Details concerning the selection of a shed and associated permitting, concrete pad, and details were discussed with the Board for feedback.

Director Halikias informed the Board members that this project was budgeted for FY26-27.

Trustee Comments: None

Director Halikias reminded Board members of the upcoming North Aurora Days and asked Board members to let her know if anyone would like to attend at the MPL booth for trustee representation.

Adjournment of Regular Meeting

Trustee Bailey motioned to adjourn the regular board meeting at 7:48 pm. Seconded by Trustee Bogle. All in favor. Motion carried.