



Messenger Library Board of Trustees | Meeting Agenda
Thursday, March 12, 2026 | 7:00 p.m.

General Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on Thursday, March 12, 2026 at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days' advance notice.

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes – Action Required
Board Meeting Minutes – February 12, 2026
Motion: The Board moves to accept the minutes as presented.
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required
The Board will move to accept the Treasurer’s report and file for audit.
 - Budget vs. Actual
 - Monthly checking account summary
 - Monthly expense report and income report.
 - Statements of assets, liabilities, and fund balance**Motion: The Board moves to accept the Treasurer’s report as presented.**
7. Library Director Report
 - a. Departmental Reports
8. Old Business
 - a. Board Bylaws – Discussion
This is the first read of bylaws for feedback and discussion.

9. New Business

a. HVAC/Control System Project Proposal – Action Required

A proposal for the project to replace our HVAC/Control System – Specifications, engineering, project management, construction and public bid.

Motion: The Board moves to accept the project proposal from Wight as presented in the amount of \$51,232 for engineering and construction management of the HVAC Control System replacement.

b. Budget Planning Schedule – Discussion and Action Required

The Board will review available dates for a Committee of the Whole for budget planning and/or presentation. A special meeting date may be selected.

Motion: The Board moves to hold a Special Meeting on _____ for a Committee of the Whole for Budget planning and presentation discussions.

c. Public Survey for Strategic Plan – Discussion

A copy of our previous survey used for strategic planning is provided for feedback and discussion. Board members are encouraged to suggest changes for the next survey to be conducted in the summer.

d. Old Second 457 B Presentation and Discussion – Discussion

Advisers for our employee 457B through Old Second will discuss our portfolio, what it provides to employees, and options for enhancements going forward.

10. Closed Session – Action Required

Motion: Move to go into executive session as permitted by 5 ILCS 120/Section 2(c)(1) of the Open Meetings Act to discuss the performance, discipline, and/or dismissal of specific employees of the library.

11. Open Session

12. Trustee Open Comments

13. Items for next month

14. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15