



General Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on Thursday, February 12, 2026 at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days' advance notice.

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes – Action Required
Board Meeting Minutes – January 8, 2026
Board Closed Meeting Minutes – January 8, 2026
Motion: The Board moves to accept the minutes as presented.
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required
The Board will move to accept the Treasurer’s report and file for audit.
 - Budget vs. Actual
 - Monthly checking account summary
 - Monthly expense report and income report.
 - Statements of assets, liabilities, and fund balance**Motion: The Board moves to accept the Treasurer’s report as presented.**
7. Library Director Report
 - a. Departmental Reports
8. Old Business
 - a. Board Bylaws – Discussion
9. New Business
 - a. Master Plan – Discussion and Action Required
The Board will be updated on master planning progress and the next steps, and any updates from the presentation and discussion in December. The plan will guide future adaptations of the library as funds become available.
Motion: The Board moves to adopt the Master Plan deliverable as presented by Wight.

- b. HVAC/Control System Project and Generator – Discussion
A discussion of the VAV/Control System Project and Generator for FY 2026-2027 with Wight to determine planning for upcoming budget.
- c. Ordinance 02-2026 Amending Purpose of Special Reserve – Action Required
This update will amend the Special Reserve Ordinance to reflect the needs of the Capital Repair and Replacement Plan and Master Plan. The Library maintains a Reserve fund as allowed by the Illinois Library Act for emergencies, emergency repairs, capital replacement needs and building adaptations.
Motion: The Board moves to Adopt Ordinance 02-2026 as presented.
- d. Resolution 01-2026 Resolution Transferring Funds to Special Reserves
This will move unexpended funds from the Corporate Fund to Special Reserves as allowed by Illinois Library Act and the Library Fund Balance Policy.
Motion: The Board moves to adopt resolution 02-2026 to move \$200,000 from the Corporate Account to the Reserve Account, to be expended as allowed by the Special Reserve Ordinance.
- e. Non-Resident Card Fee-Action Required
The Board will reauthorize the non-resident card fee program via tax bill method as per Illinois Administrative codes.
Motion: The Board moves to accept the non-resident card fee program via the tax bill method.
- f. Budget Planning Schedule – Discussion and Action Required
The Board will review available dates for a Committee of the Whole for budget planning and/or presentation. A special meeting date may be selected.
Motion: The Board moves to hold a Special Meeting on _____ for a Committee of the Whole for Budget planning and presentation discussions.

10. Closed Session – Action Required

Motion: Move to go into executive session as permitted by 5 ILCS 120/Section 2(c)(1) of the Open Meetings Act to discuss the performance, discipline, and/or dismissal of specific employees of the library.

11. Open Session

12. Trustee Open Comment

13. Items for next month

14. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15