



Messenger Library Board of Trustees | Meeting Agenda
Thursday, January 8, 2026 | 7:00 p.m.

General Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on Thursday, January 08, 2026 at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days' advance notice.

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes – Action Required
Board Meeting Minutes – December 11, 2025
Board Meeting Minutes Closed Session – December 11, 2025
Motion: The Board moves to accept the minutes as presented.
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required
The Board will move to accept the Treasurer’s report and file for audit.
 - Budget vs. Actual
 - Monthly checking account summary
 - Monthly expense report and income report.
 - Statements of assets, liabilities, and fund balance**Motion: The Board moves to accept the Treasurer’s report as presented.**
7. Library Director Report
 - a. Departmental Reports
8. Old Business
 - a. Board Bylaws – Discussion
This topic will need to be delayed to February.

9. New Business

a. Master Plan – Discussion

The Board will provide feedback following the presentation and discussion in December. The plan will guide future adaptations of the library as funds become available;

Motion: The Board moves to adopt the Master Plan deliverable as presented by Wight.

b. Per Capita Grant – Discussion and Action Required

The Board will review the per capita grant submission and discuss progress in meeting standards.

Motion: The Board moves to submit the Per Capita grant for the Illinois State Library.

10. Closed Session – Action Required

Motion: Move to go into executive session as permitted by 5 ILCS 120/Section 2(c)(1) of the Open Meetings Act to discuss the performance, discipline, and/or dismissal of specific employees of the library.

11. Open Session

12. Closed Session – Action Required

Motion: Move to go into executive session as permitted by 5 ILCS 120/Section 2(c)(1) of the Open Meetings Act to discuss the performance, discipline, and/or dismissal of specific employees of the library.

13. Director Annual Salary Adjustment – Action Required

The Board will evaluate and/or adjust the annual salary of the Library Director.

Motion: The Board authorizes the stated salary adjustment for the Library Director for 2026.

14. Trustee Open Comments

15. Items for next month

- Update Special Reserve Ordinance
- Ordinance to move funds from Corporate to Special Reserve
- Board Bylaws
- Master Planning Discussion and/or Adoption
- Discuss HVAC Control System Project

16. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15