



Messenger Library Board of Trustees | Meeting Agenda
Thursday, December 11, 2025 | 7:00 p.m.

General Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on Thursday, December 11, 2025 at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days' advance notice.

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes – Action Required
Board Meeting Minutes – November 13, 2025
Motion: The Board moves to accept the minutes as presented.
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required
The Board will move to accept the Treasurer’s report and file for audit.
 - Budget vs. Actual
 - Monthly checking account summary
 - Monthly expense report and income report.
 - Statements of assets, liabilities, and fund balance**Motion: The Board moves to accept the Treasurer’s report as presented.**
7. Library Director Report
 - a. Departmental Reports
8. Old Business
 - a. Board Bylaws – Discussion
This topic will need to be delayed to January or February due to lengthy scheduled presentations.

9. New Business

a. Audit Presentation – Action Required

The Board will review and discuss the annual audit of the library finances presented by Sikich.

Motion: The Board moves to adopt the annual audit as presented.

b. Master Planning Progress – Discussion

The Board will be updated on master planning progress and the next steps, and budget projections for larger scale updates for building adaptations.

10. Closed Session – Action Required

Motion: Move to go into executive session as permitted by 5 ILCS 120/Section 2(c)(1) of the Open Meetings Act to discuss the performance, discipline, and/or dismissal of specific employees of the library.

11. Open Session

12. Trustee Open Comments

13. Items for next month

- Per capita grant submission
- Director review (if time allows)

14. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15