

**MESSENGER PUBLIC LIBRARY OF NORTH AURORA  
BOARD OF TRUSTEES MEETING MINUTES  
September 11, 2025**

**Call to Order:** President Saperston called the meeting of the Messenger Public Library of North Aurora Board of Trustees to order at 7:00 pm.

**Roll Call:** President Saperston, Vice President Cranford, Treasurer Berley, Secretary Carlson, Trustee Bailey, Trustee McCoy, and Trustee Bogle.

Also attending: Director Shannon Halikias (via Zoom) and Administrator of Business and HR Judy Jarvis.

**Staff attending:** Department Head Dawn Ritter.

**Public attending:** None

**Additions or changes to Agenda:** None

**Presentations:** None

**Approval of Meeting Minutes:** August 14, 2025, Regular Board Meeting Minutes.

Trustee Bailey motioned to approve August 14, 2025; Regular Board meeting minutes as presented. Seconded by Trustee McCoy. All in favor. Motion carried.

**Public Comments:** None

**Communications:** None

**Treasurer's Report:**

Treasurer Berley reported the following for the month of August.

A total net income reported in August of \$114,280.48.

Expenses in the amount of \$184,697.90 were disbursed. Current assets total \$3,369,171.73

Check numbers 18511-18559 and Electronic Funds Transfers in the amount of \$184,943.30 were written in August.

Trustee Bogle motioned to approve the Treasurer's report for August and file for audit. Seconded by Trustee Bailey. All in favor. Motion carried.

### **Library Directors Report:**

Director Halikias provided a brief update for the month of August. The following were mentioned:

- Summer reading programs were completed, and staff were busy with Fall programming.
- Several meetings took place with Wight Company for Assessment Plan and Survey.
- Planning meeting with Dunham Foundation.
- Moving of files for new server installation
- Bylaws meeting with Trustees.
- Personnel Manual Review and Update project.
- File and record retention projects.
- Maintenance projects, chair replacement, and maker space projects.

### **Department Head Reports**

Judy Jarvis, Administrator of Business and HR indicated that August was a busy month with several maintenance related projects as well as preparing for final audit.

Dawn Ritter, Head of Adult Services, indicated she had nothing new to add from her monthly report at this time.

### **Old Business**

- Trustee Bylaws-Discussion

It was suggested to schedule a meeting sometime later this month when Trustees and Director were available.

- Roof repair discussion-Discussion

Director Halikias reported that a conference call took place with library attorney, and the attorney will be following up with Wight Co. for more information.

### **New Business**

- Public Survey and Focus Group-Discussion

Board members were provided with a copy of printed survey for review. Board members pointed out typo errors and asked for Wight Co to amend form with suggested updates.

- Resolution 02-2025 Levy Resolution -Action Required

The Board reviewed the annual levy resolution necessary to secure funding for the operation of the library. The levy is adopted from the previously authorized Budget & Appropriations ordinance.

Trustee Bailey motioned to accept Resolution 02-2025 Levy Resolution as presented. Seconded by Vice President Cranford. Roll Call Vote: Ayes (7) Seven: President Saperston, Vice President Cranford, Treasurer Berley, Secretary Carlson, Trustee Bailey, Trustee McCoy, and Trustee Bogle. Nays: None. All in favor. Motion carried.

- Resolution 03-2025- .02 Maintenance Tax Levy-Action Required

The board reviewed the annual .02% building and maintenance resolution necessary to secure funding for the maintenance needs of the library.

Trustee Bogle motioned to accept the .02 Maintenance Tax Levy as presented. Seconded by Vice President Cranford. Roll Call Vote: Ayes: (7) Seven: President Saperston, Vice President Cranford, Treasurer Berley, Secretary Carlson, Trustee Bailey, Trustee McCoy, and Trustee Bogle. Nays: None. All in favor. Motion carried.

- Metronet Proposal- Action Required

The board reviewed documents presented from Metronet to establish a new contract for services for the purpose of upgrading Wi-Fi speeds needed for successful services for patrons and staff.

Director Halikias indicated that two other vendors were contacted for information for this agenda item.

The library current vendor (Comcast) could not provide competitive pricing for the desired internet speed and broadband necessary at this time.

Director Halikias suggested Metronet based on acquired information and vendor discussion and projected pricing for budgetary needs.

Metronet is favored by President Saperston.

Trustee Bogle expressed concern for the business aspect of what would be associated with the change in vendors. Corporate promises and/or expected downtime with new equipment installation and impact on staff and patrons.

With further discussion Trustee Bogle motioned to adopt the quote presented by Metronet for services and establish a contract with Metronet for 36 months. Seconded by Trustee McCoy. Roll Call Vote: Ayes (7) Seven President Saperston, Vice President Cranford, Treasurer Berley, Trustee Bailey, Trustee McCoy, and Trustee Bogle. Nays: None. All in favor. Motion carried.

### **Trustee Open Comments**

**Saperston:** pleased to see a full parking lot and people coming into the library.

**Berley:** pleased with the department reports and the statistics reported.

**Items for next month:** Proposals for HVAC Services for the library for evaluation and consideration.

### **Adjournment of Regular Meeting**

Trustee Bailey motioned to adjourn the regular board meeting at 8:06 pm. Seconded by Trustee McCoy. All in favor. Motion carried.