



Messenger Library Board of Trustees | Meeting Agenda
Thursday, September 11, 2025 | 7:00 p.m.

General Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on September 11, 2025 at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days' advance notice.

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes – Action Required
Board Meeting Minutes – Regular Board Meeting August 14, 2025
Motion: The Board moves to accept the minutes as presented.
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required
The Board will move to accept the Treasurer’s report and file for audit.
 - Budget vs. Actual
 - Monthly checking account summary
 - Monthly expense report and income report.
 - Statements of assets, liabilities, and fund balance**Motion: The Board moves to accept the Treasurer’s report as presented.**
7. Library Director Report
 - a. Departmental Reports
8. Old Business
 - a. Trustee By-Laws – Discussion
Progress report if available.

- b. Roof repair discussion – Discussion
An update will be provided if available.

9. New Business

- a. Public Survey and Focus Groups – Discussion
We will share the “updated” print survey, provide an update on marketing and discuss the upcoming focus groups and associated press releases.
- b. Resolution 02-2025 Levy Resolution – Action Required
The Board will review and vote upon the annual levy resolution necessary to secure funding for the operations of the library. The levy is adopted from the previously authorized Budget and Appropriations ordinance.
Motion: The Board moves to adopt the tax levy 02-2025 as presented.
- c. Resolution 03-2025 - .02 Maintenance Tax levy – Action required
The Board will review and vote upon the annual .02% building and maintenance resolution necessary to secure funding for the maintenance needs of the Library.
Motion: The Board moves to adopt the .02 Building and Maintenance tax levy as presented.
- d. Metronet Proposal – Action Required
The Board will move to establish a new contract for services with Metronet for the purpose of upgrading Wi-Fi speeds needed for successful services for patrons and staff.
Motion: The Board is moving to adopt the Metronet quote for services and establish a contract with Metronet for 36 months.

10. Trustee Open Comments

11. Items for next month

- a. Proposals for HVAC Services for the Library for evaluation and consideration.

12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the “Public Comment” portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15