



Messenger Library Board of Trustees | Meeting Agenda
Thursday, July 10, 2025 | 7:00 p.m.

General Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on July 10, 2025 at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days' advance notice.

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes – Action Required
Board Meeting Minutes – Regular Board Meeting June 12, 2025
Motion: The Board moves to accept the minutes as presented.
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required
The Board will move to accept the Treasurer’s report and file for audit.
 - Budget vs. Actual
 - Monthly checking account summary
 - Monthly expense report and income report.
 - Statements of assets, liabilities, and fund balance**Motion: The Board moves to accept the Treasurer’s report as presented.**
7. Library Director Report
 - a. Departmental Reports
8. Old Business
 - a. Trustee By-Laws – Discussion
Progress report if available.

9. New Business

a. Wight Capital Assessment Report and Presentation – Discussion

The Board will review the draft report on capital replacement needs and conditions assessment. Wight will present the documentation, report, and cost analysis. The draft may be revised pending board discussion.

b. Closed Minute Review – Action Required

The Board will review the Secretary’s document of Closed Minute recommendations.

Motion: The Board moves to accept the Closed Minute recommendation as presented by the Secretary of the Board.

c. Illinois Public Library Annual Report (IPLAR) – Action Required

The Board will review the IPLAR for submittal to the State of Illinois as required by law.

Motion: The Board moves to accept the IPLAR for submittal.

10. Trustee Open Comments

11. Items for next month

a. Wight proposal – Revisions and Adoption

12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the “Public Comment” portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15