

**MESSENGER PUBLIC LIBRARY OF NORTH AURORA**  
**Committee of the Whole Meeting Minutes**  
**April 3, 2025**

**Call to Order:** President Saperston called the meeting of the Committee of the Whole Meeting to order at 6:19 pm.

**Roll Call:** President Saperston, Vice President Steed, Treasurer Berley, Secretary Carlson, Trustee Cranford, and Trustee Bailey.

Absent: Trustee Hicks

Also attending: Director Shannon Halikias and Administrator of Business and HR Judy Jarvis.

**Staff attending:** Department Heads Mary Malach, Dawn Ritter, and Michelle Kurczak.

**Public attending:** None

**Additions or changes to Agenda:** None

**New Business**

- Trustee Election Results-Discussion

The Board reviewed and discussed the election results available from April 1, 2025, elections for the Library Board of Trustees.

Director Halikias provided a draft agenda for the April 10<sup>th</sup> board meeting and suggested a closed session for the Board members to decide the candidate for the open appointed trustee seat position available and discuss the board member position elections.

- Budget Review and Presentation-Discussion

The board reviewed and discussed the data projections and information for the draft budget for the fiscal year for the period of June 1, 2025, through May 31, 2026, and the funds necessary to secure the operations of the library.

The board is expected to vote on the budget and Budget and Appropriations Ordinance at the upcoming April 10<sup>th</sup> Board of Trustees meeting.

Director Halikias presented a narrative of the budget proposal that included the following:

- Revenue Factors
- Expenditure Projections
- Capital Projects
- Expenditure Fund Codes and Planning
- Human Resources & Benefits
- Special Reserves
- Staff & Trustee Development
- Budget Snapshot

Board members were pleased with the budget proposal and appreciated all the effort put forth in providing a clear, precise, and informative outline for review and approval.

Director Halikias reminded board members that approval for the proposed budget would take place at the April 10<sup>th</sup> regular board meeting.

There were no questions placed before Director Halikias.

#### **Adjournment of Committee of the Whole Meeting**

Trustee Bailey motioned to adjourn the Committee of the Whole meeting at 7:39 pm. Seconded by Vice President Steed. All in favor. Motion carried.