



**Messenger Library Board of Trustees | Meeting Agenda**  
**Thursday, March 13, 2025 | 7:00 p.m.**

**General Meeting Notice**

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on March 13, 2025 at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes
  - a. Board Meeting Minutes – Regular Board Meeting February 13, 2025
4. Public Comments
5. Communications
6. Treasurer's Report – Action Required

The Board will move to accept the February Treasurer's report and file for audit.

  - Budget vs. Actual
  - Monthly checking account summary
  - Monthly expense report and income report.
  - Statements of assets, liabilities, and fund balance
7. Library Director Report
  - a. Departmental Reports
8. Old Business
  - a. COW Meeting Reminder – Discussion

The Board will discuss and reconfirm the date for the Committee of the Whole meeting prior to budget authorization.

## 9. New Business

- a. **Wight Building and Space Assessment Proposal – Discussion and Action Required**  
The Board will review the building, capital needs, and space assessment proposal(s).
- b. **Trustee Elections – Discussion**  
The Board will review the attorney's memo re: Elections and swearing-in, Trustee recognition.
- c. **Library Credit Cards – Discussion and Action Required**  
The Board will review the options and rewards for replacing credit cards with new accounts for the Director and Department Heads for better accounting and invoice tracking, and potential reward points to assist with professional development travel.
- d. **Local History Collection Policy – Discussion and Action Required**  
A revision of the current local history collection policy guiding collecting, utilization and disposal.

## 10. Trustee Open Comments

## 11. Items for next month

## 12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15