



Messenger Library Board of Trustees | Meeting Agenda  
Thursday, January 9, 2025 | 7:00 p.m.

**General Meeting Notice**

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on January 9, 2025 at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes
  - a. Board Meeting Minutes – Regular Board Meeting December 12, 2024
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required  
The Board will move to accept the December Treasurer’s report and file for audit.
  - Budget vs. Actual
  - Monthly checking account summary
  - Monthly expense report and income report.
  - Statements of assets, liabilities, and fund balance
7. Library Director Report
  - a. Departmental Reports
8. Old Business

## 9. New Business

### a. Fund Balance Transfer to Special Reserve – Action Required

The Board will review fund balances presented in the annual audit, and many elect to move funds from the Corporate Fund to Special Reserve as a recommended yearly action. The amount under discussion is \$100,000 from Corporate to Special Reserves.

### b. Computer and Internet Policy INF-2 – Action Required

The Board will review and approve the updated Computer and Internet Policy for the operational policy manual.

### c. LIMRICC updated IGA for 2025 – Action Required

A yearly update to the existing intergovernmental agreement for LIMRICC.

## 10. Closed Session – Action Required

*Closed Session Citation: (5 ILCS 120/2) (1) The appointment, employment, compensation, Discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*

### Return to Open Session

## 11. Director’s Annual Performance Review – Action Required

The result of the closed session discussion regarding the Director’s annual performance review and goal setting.

## 12. Trustee Open Comments

## 13. Items for next month

## 14. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the “Public Comment” portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15