



General Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on December 12, 2024, at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes
 - a. Board Meeting Minutes – Regular Board Meeting November 14, 2024
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required
The Board will move to accept the November Treasurer’s report and file for audit.
 - Budget vs. Actual
 - Monthly checking account summary
 - Monthly expense report and income report.
 - Statements of assets, liabilities, and fund balance
7. Library Director Report
 - a. Departmental Reports
8. Old Business
 - a. Spring Trustee Election Filers – Discussion

9. New Business

a. Annual Audit Presentation and Approval – Action Required

The annual audit will be presented by the auditing firm, Sikich, and the Board will review the results and approve.

b. Holiday Pay Policy – Action Required

The Board will review and approve the personnel policy update for Holiday Pay.

c. Per Capita Grant – Action Required

The Board will review the annual per capita grant submission and confirm the activity of meeting public library standards.

10. Trustee Open Comments

11. Items for next month

12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15