



**Messenger Library Board of Trustees | Meeting Agenda
Thursday, July 11, 2024 | 6 p.m. and 7:00 p.m.**

Special and General Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on July 11, 2024, at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Special Meeting Notice: 6 p.m. at North Aurora New Fire Department

1. Call to Order/Roll Call
2. Tour of New North Aurora Fire Station – Discussion
The Board will meet on site of the new North Aurora Fire Station before the general meeting to tour. There is no action in this special meeting.
3. Adjourn (return to Library)

Agenda: 7 p.m. at the Library Conference Room

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes
 - a. Board Meeting Minutes – Regular Board Meeting June 13, 2024
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required
The Board will move to accept the Treasurer’s report and file for audit.
 - Budget vs. Actual
 - Monthly checking account summary
 - Monthly expense report and income report.

- Statements of assets, liabilities, and fund balance

7. Library Director Report

- a. Departmental Reports

8. Old Business

- a. Roofing Project – Discussion

The Board will review updates to the roofing project and receive further information concerning the status of the roof in its entirety.

- b. RFQ and Statement of Interest Proposal – Discussion

The Board will review the updated timeline for a submittal date of August 30, 2024, for the initial review of documents at the September Meeting.

9. New Business

- a. Review of Planned Activities for 2024 – Discussion

The Board will be informed of the policy and project schedule for 2024. Additional input is welcomed.

- b. Closed Minute Review – Action Required

The Board will review the Secretary's document of Closed Minute recommendations.

Suggested motion: The Board moves to accept the Closed Minute recommendation as presented by the Secretary of the Board.

- c. Illinois Public Library Annual Report (IPLAR) – Action Required

The Board will review the IPLAR for submittal to the State of Illinois as required by law.

Suggested Motion: The Board moves to accept the IPLAR for submittal.

10. Trustee Open Comments

11. Items for next month

12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15