



**Messenger Library Board of Trustees | Meeting Agenda
Thursday, April 11, 2024 | 7:00 p.m. | Main Meeting Room**

Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on April 11, 2024, at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda:

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes
 - a. Board Meeting Minutes – Regular Board Meeting March 14, 2024
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required
The Board will move to accept the Treasurer’s report and file for audit.
 - Budget vs. Actual
 - Monthly checking account summary
 - Monthly expense report and income report.
 - Statements of assets, liabilities, and fund balance
7. Library Director Report
 - a. Departmental Reports

8. Old Business

a. Roofing Project – Discussion

The Board will review updates to the roofing project.

b. Budget Planning – Discussion

Trustees are invited to share ideas for budget planning, the Committee of the Whole is planned for Tuesday, April 23rd.

9. New Business

a. Staff Development Day – Discussion

SDD is revised to September, the date the date is being finalized. The Board will hear of the tentative plan and speaker, with an invitation to attend lunch.

b. Cleaning Contract and Vendor – Discussion

The Board will review cleaning quotes in process and review the status of the current contract performance.

c. Resolution 1-2024: Resolution to Join and Support the American Library Association as a Full Institutional Member- Discussion and Action Required

The Board will review the resolution to join the ALA as a full institutional member.

Sample Motion: The Library Board moves to adopt Resolution 1-2024: Resolution to Join and Support the American Library Association as a Full Institutional Member as presented.

10. Trustee Open Comments

11. Items for next month

12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15