



**Messenger Library Board of Trustees | Meeting Agenda
Thursday, July 13, 2023 | 7:00 p.m. | Library Conference Room**

Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on July 13, 2023, at 113 Oak Street in North Aurora, Illinois, 60542.

This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Pandemic Meeting Notice: Due to the ongoing concern and emergency declaration by the Governor, this meeting is offered as a hybrid option for safety and health.

Messenger Library is inviting you to a scheduled Zoom meeting.

Topic: July BOT Meeting

Time: Jul 13, 2023 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/89036255618?pwd=dzJEZVE1S0RheVQ0cmxTVmdJUmNLUT09>

Meeting ID: 890 3625 5618

Passcode: 374296

One tap mobile

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- +1 305 224 1968 US
- +1 719 359 4580 US
- +1 720 707 2699 US (Denver)
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 689 278 1000 US

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Find your local number: <https://us06web.zoom.us/j/kcndXl3PR8>

Agenda:

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Trustee Appointment
 - a. Trustee Appointment – Action Required
The Board of Trustees will vote to appoint Darlene Bailey to the Library Board of Trustees.
 - b. Swearing-In of Trustee – Event
The Secretary of the Board will swear Darlene Bailey on the Board of Trustees.
4. Approval of Meeting Minutes
 - a. Board Meeting Minutes – Regular Board Meeting June 08, 2023
5. Public Comments
6. Communications
7. Treasurer’s Report – Action Required
The Board will move to accept the Treasurer’s report and file for audit.
 - Budget vs. Actual

- Monthly checking account summary
- Monthly expense report
- Monthly income report
- Statements of assets, liabilities, and fund balance

8. Library Director Report

- a. Departmental Reports

9. Old Business

10. New Business

- a. Certify List of Trustees – Action Required

The Board will review the updated list of Trustees for approval to send to the Illinois State Library.

- b. Roof Replacement Project – Discussion and Action Required

The Board will review a proposal by Kluber Architects and Engineers for the purpose of roof replacement. The roof is currently graded at “poor” condition and is 20 years old. The scope of the project, timeline, and required documentation and bidding will be discussed. The Board may discuss options for proposals.

- c. Closed Minute Review – Action Required

The Board will review the recommendations from the Secretary of the Board for the release or retention of Closed Minutes and Closed Meetings Audio Recordings of the Board of Trustees.

- d. IPLAR – Action required.

The Board will review the details necessary to submit the Illinois Public Library Annual Report to the Illinois State Library and the State of Illinois.

11. Trustee Open Comments

12. Items for next month

13. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the “Public Comment” portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15