



Messenger Library Board of Trustees | Meeting Agenda  
Thursday, February 8, 2024 | 7:00 p.m. | Main Meeting Room

### Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on February 8, 2024, at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

**Pandemic Meeting Notice:** Due to the governor's ongoing concern and emergency declaration, this meeting is offered as a hybrid option for safety and health. A quorum will be on-site.

### **Zoom Info**

Messenger Library is inviting you to a scheduled Zoom meeting.

Topic: February BOT Meeting

Time: Feb 8, 2024 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/81224265237?pwd=YxHkll4Yt35lmn54Ej2QTW9tJY0i3h.1>

Meeting ID: 812 2426 5237

Passcode: 390656

One tap mobile

+13126266799,,81224265237#,,,,\*390656# US (Chicago)

+13092053325,,81224265237#,,,,\*390656# US

Meeting ID: 812 2426 5237

Passcode: 390656

Find your local number: <https://us06web.zoom.us/j/81224265237?pwd=YxHkll4Yt35lmn54Ej2QTW9tJY0i3h.1>

**Agenda:**

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes
  - a. Board Meeting Minutes – Regular Board Meeting January 11, 2024
  - b. Board Meeting Minutes – Closed Session January 11, 2024
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required  
The Board will move to accept the Treasurer’s report and file for audit.
  - Budget vs. Actual
  - Monthly checking account summary
  - Monthly expense report and income report.
  - Statements of assets, liabilities, and fund balance
7. Library Director Report
  - a. Departmental Reports
8. Old Business
9. New Business
  - a. Replacement Roof Project – Discussion  
The Board will review the result of the bidding documents, bid tabulations, and discuss with Kluber, the project architect and engineer for the project. Discussion of qualifications.
  - b. Replacement Roof Project – Action Required  
The Board will move to accept the most reasonable and responsible bid for the project to be held in April and May.  
  
*Motion:* The Board moves to accept the bid from J.L Adler Roofing and Sheet Metal Inc. from Joliet, IL for \$207,120.00 with a not to exceed the amount of \_\_\_\_\_.
  - c. Budget Discussion and Committee of the Whole Meeting – Action Required  
The Board will be informed of the budget planning schedule, and determine the date(s) for COW meeting in April.  
  
*Motion:* The Board will make a motion to set a meeting(s) for the Committee of the Whole for \_\_\_\_\_.

10. Trustee Open Comments

11. Items for next month

12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15