



Messenger Library Board of Trustees | Meeting Agenda  
Thursday, December 14, 2023 | 7:00 p.m. | Library Conference Room

**Meeting Notice**

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on December 14, 2023, at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

**Pandemic Meeting Notice:** Due to the ongoing concern and emergency declaration by the Governor, this meeting is offered as a hybrid option for safety and health. A quorum will be on-site.

Messenger Library is inviting you to a scheduled Zoom meeting.

Topic: December BOT Meeting

Time: Dec 14, 2023 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/87589978896?pwd=dQCEODbMyyNyOuuQU77cld2TyO7AWo.1>

Meeting ID: 875 8997 8896

Passcode: 375562

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One tap mobile

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+13126266799,,87589978896#,,,,\*375562# US (Chicago)

Meeting ID: 875 8997 8896

Passcode: 375562

**Agenda:**

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes
  - a. Board Meeting Minutes – Regular Board Meeting November 09, 2023
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required

The Board will move to accept the Treasurer’s report and file for audit.

  - Budget vs. Actual
  - Monthly checking account summary
  - Monthly expense report and income report.
  - Statements of assets, liabilities, and fund balance
7. Library Director Report
  - a. Departmental Reports
8. Old Business
  - a. TIF Joint Review Board Information – Discussion  
Halikias will share documents from the JRB meeting.
9. New Business
  - a. Replacement Roof Project – Discussion and Action Required  
The Board will review the replacement roof project planning minutes, expense estimates, and schedule. The Board will vote on bid documents in January and may vote on a parking stipend for overflow parking if information is available.
  - b. Public Comment Policy – Action Required  
The Board will review the suggested changes to the Public Comment Policy in place for Library Trustee meetings.
  - c. Per Capita Grant – Action Required  
The Board will review the annual Per Capita Grant submission to the Illinois State Library and authorize it for submission.

## Closed Session

- a. The Board will vote to go into Closed Session as per:

(5 ILCS 120/2) (from Ch. 102, par. 42 Sec. 2. Open meetings.

(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

## Return to Open Session

- a. Salary Study Results – Discussion and Action Required

The Board will review the results of the salary study from HR Source, preliminary and revised scales of classes of employees, and may elect to adopt the scales.

10. Trustee Open Comments

11. Items for next month

12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15