



Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on November 9, 2023, at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working day advance notice.

Pandemic Meeting Notice: Due to the ongoing concern and emergency declaration by the Governor, this meeting is offered as a hybrid option for safety and health. A quorum will be on-site in order to open the meeting.

Messenger Library is inviting you to a scheduled Zoom meeting.

Topic: November BOT Meeting

Time: Nov 9, 2023 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85905741991?pwd=Jf48KG4agdrWyz5I2PWDEa6rX4RcKK.1>

Meeting ID: 859 0574 1991

Passcode: 020585

One tap mobile

+13126266799,,85905741991#,,,,*020585# US (Chicago)

+13092053325,,85905741991#,,,,*020585# US

Find your local number: <https://us06web.zoom.us/j/85905741991?pwd=Jf48KG4agdrWyz5I2PWDEa6rX4RcKK.1>

Agenda:

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes
 - a. Board Meeting Minutes – Regular Board Meeting October 12, 2023

4. Public Comments

5. Communications

6. Treasurer’s Report – Action Required

The Board will move to accept the Treasurer’s report and file for audit.

- Budget vs. Actual
- Monthly checking account summary
- Monthly expense report and income report.
- Statements of assets, liabilities, and fund balance

7. Library Director Report

a. Departmental Reports

8. Old Business

9. New Business

a. Audit Presentation and Review– Action Required

The auditing firm of Sikich will present the findings of the audit for the Fiscal Year June 1, 2022 – May 31, 2023. The Board will review information, ask questions, and vote to accept findings.

b. TIF Joint Review Board – Discussion

The Board will briefly review updates concerning annual audit of the TIF in Village of North Aurora, in preparation for the Joint Review Board Meeting.

c. Annual Board Meeting Dates for 2024 – Action Required

The Board will review the projected meeting dates for the monthly Board of Trustee meetings for the calendar year of 2024.

d. Holiday Closings for 2024 – Action Required

The Board will review the scheduled holiday closings of the Library for the calendar year 2024.

e. Library Director Job Description – Action Required

In preparation for the scheduled HR Salary and Benchmarking study to begin in November, the Board will review and update or approve the Director’s job description.

10. Trustee Open Comments

11. Items for next month

12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the “Public Comment” portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15