



Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on October 12, 2023, at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Pandemic Meeting Notice: Due to the ongoing concern and emergency declaration by the Governor, this meeting is offered as a hybrid option for safety and health.

Messenger Library is inviting you to a scheduled Zoom meeting.

Topic: October BOT Meeting

Time: Oct 12, 2023 07:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us06web.zoom.us/j/85744867472?pwd=HFTa4ocGKYvsSwcDWbmCcogYhKad1L.1>

Meeting ID: 857 4486 7472

Passcode: 722143

One tap mobile

+13092053325,,85744867472#,,,,*722143# US

+13126266799,,85744867472#,,,,*722143# US (Chicago)

Meeting ID: 857 4486 7472

Passcode: 722143

Find your local number: <https://us06web.zoom.us/j/85744867472?pwd=HFTa4ocGKYvsSwcDWbmCcogYhKad1L.1>

Agenda:

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes
 - a. Board Meeting Minutes – Regular Board Meeting September 14, 2023

4. Public Comments

5. Communications

6. Treasurer's Report – Action Required

The Board will move to accept the Treasurer's report and file for audit.

- Budget vs. Actual
- Monthly checking account summary
- Monthly expense report and income report.
- Statements of assets, liabilities, and fund balance

7. Library Director Report

a. Departmental Reports

8. Old Business

9. New Business

a. Proctoring Policy – Action Required

The Board will review and discuss the updated proctoring policy.

b. Resolution 02-2022 Levy Resolution to be filed for December 2023 – Action Required

The Board will review and vote upon the annual levy resolution necessary to secure funding for the operations of the Library.

c. Resolution 03-2023 - .02 Maintenance Tax levy – Action required

The Board will review and vote upon the annual .02% building and maintenance resolution necessary to secure funding for the maintenance needs of the Library.

d. Staff Development Day – Discussion

Trustees are invited to attend the tour of the new Helen Plum Library located in Lombard, Illinois.

10. Trustee Open Comments

11. Items for next month

12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15