



Messenger Public Library
113 Oak St.
North Aurora, IL 60542
Phone: 630-896-0240
Fax: 630-801-4349

In order to register a School Account with Messenger Public Library, a signed copy of this letter must be returned to the library along with a list of personnel who are authorized to use your account.

I hereby authorize the Messenger Public Library of North Aurora to issue a school account for my school. This agreement includes reciprocity in the loaning of materials between the Messenger Public Library and schools.

The school account may be used by authorized teachers of the school FOR PROFESSIONAL AND CURRICULUM-RELATED USE ONLY. Teachers will be asked to present identification at the time of checkout. Teachers may use their personal library cards for personal or school use, but the special privileges given to teachers apply only when the school account is used for school purposes. Interlibrary loan service is not available on the school library account. Video games may not be checked out on the school library account.

The School Account has the following special privilege:

1. Print and AV materials from Messenger Public Library may be checked out for an extended loan period of eight weeks with no renewals.

Any charges for damaged or lost materials are the responsibility of the school. When the school account expires, all charges and fees must be cleared before the account can be renewed.

I accept responsibility for materials borrowed on the School Library account and hereby authorize the library to issue an account for my school.

School Name _____

School Head signature _____

Street Address/City/State/Zip Code:

School phone: _____

School Head email address: _____