



Meeting Notice

The regular monthly Board meeting of the Messenger Public Library Board of Trustees will be held on May 9, 2024, at 113 Oak Street in North Aurora, Illinois, 60542. This meeting is open, and members of the public are welcome to attend. Any person who has a disability requiring accommodation to participate in this meeting should contact the Library during regular business hours within 48 hours before the meeting. Requests for a qualified interpreter require three working days advance notice.

Agenda:

1. Call to Order/Roll Call
2. Additions or changes to the agenda
3. Approval of Meeting Minutes
 - a. Board Meeting Minutes – Regular Board Meeting April 11, 2024
 - b. Board Meeting Minutes – Committee of the Whole Meeting April 23, 2024
4. Public Comments
5. Communications
6. Treasurer’s Report – Action Required
The Board will move to accept the Treasurer’s report and file for audit.
 - Budget vs. Actual
 - Monthly checking account summary
 - Monthly expense report and income report.
 - Statements of assets, liabilities, and fund balance
7. Library Director Report
 - a. Departmental Reports

8. Old Business

a. Roofing Project – Discussion

The Board will review updates to the roofing project.

9. New Business

a. Staff Development Day – Discussion and Action Required

SDD is revised to September, and the agenda is currently in the planning process.

Suggested motion: The Board will vote to close the Library on Friday, September 6.

b. Cleaning Contract and Vendor – Discussion and Action Required

The Board will review cleaning quotes in process and review the status of the current contract performance.

Suggested motion: The Board will move to accept the new contract with City Wide and terminate the contract with Cleannet.

c. Covid Pay Policy – Discussion and Action Required

The Board will review and may reauthorize the Covid Pay policy each quarter.

Suggested motion: The Board moves to reauthorize the Covid Pay policy for May-August 2024.

d. Budget for Fiscal Year 2024-2025 - Discussion and Action Required

The budget for the fiscal year 2024-2025 will be discussed and may be adopted as necessary to secure operational funding for the library.

Suggested motion: The Board moves to accept the budget for Fiscal Year 2024-2025 as presented.

e. Ordinance 2-24 - Budget and Appropriations Ordinance for Fiscal year 24-25 - Action Required

The annual ordinance denotes the budget and legal appropriation necessary to secure operational funding for the library. The ordinance is provided to the Village of North Aurora.

Suggested motion: The Board moves to accept Ordinance 2-24 Budget and Appropriations Ordinance as presented.

10. Trustee Open Comments

11. Items for next month

12. Adjournment

Public Comment: The Board of Trustees graciously welcomes public participation in a meeting. During the "Public Comment" portion of the agenda of the Library Board of Trustee meeting, the President of the Board shall recognize any person requesting to be heard. People speaking during the Public Comment are allotted (3) minutes and shall be permitted to speak during the Public Comment portion of the meeting only once. Citizens should address the Board president when speaking under the Public Comment portion of the Library agenda. Approved – 9/15