



Messenger Public Library of North Aurora Volunteer Application Form

Messenger Public Library of North Aurora (“MPL”) accepts a limited number of adult and teen volunteers aged 13 and older on an as-needed basis. *We regret that we cannot accommodate all applicants.* Volunteer applications are kept on file for up to two years, with potential volunteers selected and contacted as the need arises.

Name: _____ Date of Birth _____
(Please Print) (If under 18)

Address: _____

Telephone: Day _____ Evening _____

Email: _____

Emergency contact: _____

Previous volunteer experience: _____

Do you have any of the following skills?

Computer experience	Yes _____	No _____
Artistic or graphic experience	Yes _____	No _____
Customer Service	Yes _____	No _____
Office/clerical experience	Yes _____	No _____

Software and equipment used (Please circle all you know how to use):

Microsoft Word Excel Publisher Copier Laptop

Library experience – Please explain: _____

How many hours per week do you want to volunteer? _____

Which days are you available to volunteer?

Mon. _____ Tue. _____ Wed. _____ Thurs. _____ Fri. _____ Sat. _____

What hours are you available to work?

Mornings _____ Afternoons _____ Evenings _____

How did you hear about the library? _____

Highest education reached: _____

Languages spoken: _____

Physical limitations: _____

Current employer: _____

Are you legally allowed to work with or near children: Yes _____ No _____

Are you legally allowed to operate a motor vehicle: Yes _____ No _____

Do you have automobile insurance: Yes _____ No _____

References:

Name _____ Name _____

Address _____ Address _____

Phone _____ Phone _____

Volunteer Agreement

As a volunteer with the Messenger Public Library of North Aurora (MPL), I understand I will be performing duties directly or indirectly, to serve the needs of the library and the residents of North Aurora. In consideration for being permitted to participate in the MPL's Volunteer Program ("Activity") sponsored by MPL ("MPL"), I understand, represent, agree, and acknowledge that:

1. I participate in the Activity at my own risk.
2. I assume full responsibility for any and all personal injuries or property damage which I may suffer or which may occur during or related to my participation in the Activity.
3. Neither the MPL nor its Trustees, Officers, Employees, and Agents shall be liable for any personal injuries, property loss, or damages which I may suffer in connection with my participation in the Activity.

4. I release and discharge the MPL its Trustees, Officers, Employees, and Agents and agree to indemnify and hold them harmless from any and all claims, causes of actions, losses, attorneys' fees, costs, or other damages resulting from, arising out of, or relating in any way to my participation in the Activity.
5. I am a volunteer and I am not covered by the Library's worker's compensation, health or auto insurance policies.
6. I am not a convicted sex offender and I am not a party to any outstanding cases or investigations involving sexual or criminal offenses.
7. The Library Trustees, Officers, Employees and Agents may conduct a criminal background check on me and/or review my driving record.
8. My references provided may be contacted by telephone or email.
9. MPL has my permission to use my name and photographs of me to promote the Library.
10. Any personal information regarding patrons and staff I receive is strictly confidential.

Printed Name: _____

Signature: _____

Participant is Age 17 or Under

Inasmuch as _____ ("Participant") is age 17 or under, I/we, hereby consent to and approve of Participant's participation in the MPL's Volunteer Program sponsored by the MPL, and I understand and acknowledge and agree to the terms stated above.

Parent/Legal Guardian

Parent/Legal Guardian

Date Signed: _____

Date Signed: _____

Parent or Guardian Phone #: _____
(Only required if applicant 17 years of age or younger)

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