



**Messenger Public Library Board of Trustees | Meeting Agenda  
Thursday, October 13, 2016 | 7:00 p.m. | Library Conference Room**

- I. Call to Order/Roll Call**
- II. Approval of Meeting Minutes**
  - a. Board Meeting – September 8, 2106
  - b. Special Board Meeting – September 22, 2016
- III. Public Comments**
- IV. Treasurer’s Report**
- V. Library Administrator’s Report**
- VI. Library Department Heads/Administrative Assistant Reports/Updates**
- VII. Communications**
  - a. Library Board President
  - b. Correspondence
- VIII. Committee of the Whole Reports**
  - a. Ad Hoc Building Committee – West Wing Renovation Project
  - b. Operations Committee of the Whole
  - c. Planning Committee of the Whole
- IX. Unfinished Business**
  - a. Approved/Noted - Auditing Purposes: Approved – At 9/22/2016 Special Library Board of Trustee Meeting – Resolution 07 – 2016 –Transfer of \$ 100,000 - From Illinois Funds Reserve Account to Old Second Checking Account – West Wing Renovation Building Project – 50% Down Payment on Invoice - Purchase, Delivery and Installation of Furniture – Interiors for Business of Batavia IL.
- X. New Business**
  - a. Approval - Resolution 08- 2016 - Dissolution of RAILS Library System ILLSAP - MAGIC Computer Consortium / Intergovernmental Agreement – Messenger Library Membership in SWAN Computer Consortium.
  - b. Approval – Library Closure to Public – Friday November 18, 2016 – Full Day – Staff Training Day and Renovation Work
  - c. Approval – West Wing Renovation Project – Builders Risk and Installation Insurance Premium Rider – Zurich Insurance Co. / Heil & Heil Insurance Agency - \$ 400 Premium Invoice – September 21, 2106 to September 21, 2017
  - d. Review – LIMRICC Pool Insurance – 2017 Full-Time Employee Health/Life/Dental/Vision/EAP Insurance Plan Information for 2017
  - e. Approve – Resolution 09- 2016 and Resolution 10 – 2016 - Levy Document for Tax Year 2017 and .02 Maintenance Tax Levy Document.
- XI. Trustee Comments**
- XII. Adjournment**