



**Messenger Public Library Board of Trustees | Meeting Agenda
Thursday, July 13, 2017 | 7:00 p.m. | Library Conference Room**

- I. Call to Order/Roll Call
- II. Additions or changes to the Agenda
- III. Approval - "Support Libraries" Rally - At Library - Sunday August 6th – 1:15 p.m. to 2:00 p.m.
Proposal / Presentation by - North Aurora Resident Janan Hudek & Kevin Davis, Library Administrator
- IV. Approval of Meeting Minutes
 - a. Board Meeting Committee of the Whole – June 1, 2017 – Closed Meeting Minutes – Illinois Open Meeting Act – Employment Matters
 - b. Board Meeting Minutes June 8, 2017
 - c. Board Meeting – Closed Meeting Minutes June 8, 2017 — Illinois Open Meeting Act - Employee Matters
- V. Public Comments
- VI. Treasurer's Report
- VII. Library Administrator and Departmental Reports
 - a. Library Administrator's Report
 - b. Administrative Assistant's Report
 - c. Other Departmental Reports
- VIII. Communications
 - a. Library Board President
 - b. Correspondence
- IX. Committee of the Whole Reports
 - a. Operations Committee of the Whole
 - b. Planning Committee of the Whole
- X. Unfinished Business
 - a. Approval - \$ 4,200 Contract – Utility Dynamics Corporation Inc. - LED Lighting Replacement Project –Parking Lot & Driveway Lighting Fixture Replacement – Reserve Fund for Facility and Deferred Maintenance Projects
- XI. New Business
 - a. Review – Sunday August 6th 1:00 p.m. to 5:00 pm. - 80th Birthday Celebration Events and Logistics
 - b. Approval – FY 2107 Annual Illinois Public Library Annual Report (IPLAR) – Illinois State Library – Secretary of State Office
 - c. Approval – Closed Meeting Minutes and Tape Recordings - 2nd 2017 Bi-annual Review - Review and Approval of Destruction of Tape Recordings - Board Secretary Corinn Sparks — Per the Illinois Open Meetings Act
 - d. Approval – \$ 1, 377.50 - Furniture Purchase Wood Bench Front Foyer of Library – William Middleton Memorial Fund Donations – Messenger Public Library Foundation Fund Expenditure
 - e. Approval – FY 2018 Budget Amendment - \$ 50,000 Adjustment Fund Lines — Personnel Salary and Benefits Adjustments – 1.85% Salary Schedule Adjustment.
 - f. Approval – Expenditures up to \$ 10,000 – Consulting Contract - Kluber Architects and Engineers – Update May 2015 Messenger Public Library Facility Operations Maintenance Plan (FOMP) – Source of Funds – Reserve Fund Expenditure
 - g. Review – Payment - \$9,000 Plus Statutory Interest Owed (Deduction) September 2017 Property Tax Deposit- [2012, 2014, and 2015 Library Levies] - Tax Objection Litigation Settlement Payment Procedures

- h. Approve - \$5,600 Four (4) Year Contract – Lauderbach & Amen CPA LLC - Other Post-Employment Benefits Audit Reports for FY 2017/2018/2019/2020 (OPEB / GASB 74/75 Standards)
- i. Discussion –Maintenance – Library Property - Five Acre Vacant Lot - Between Oak and Maple St.
- j. Discussion – User Services Main Desk - Post Renovation Reconfiguration/Redesign Concept

XII. Trustee Comments

XIII. Adjournment of Regular Library Board Meeting

) (Upcoming Meetings Reminder) (

Thursday July 27, 2017 – 7:00 p.m. – Board of Trustee Committee of the Whole Meeting
- Review Library Employee Personnel Manual

Thursday, August 10, 2017 – 7:00 p.m. – Board of Trustee Meeting