



**Messenger Public Library Board of Trustees | Meeting Agenda
Thursday, May 12, 2016 | 7:00 p.m. | Library Conference Room**

- I. Call to Order/Roll Call
- II. Additions or changes to the Agenda
- III. Approval of Meeting Minutes
 - a. Board Meeting – April 14, 2016
 - b. Board Closed Meeting Minutes – April 14, 2016
 - c. Committee of the Whole Planning Meeting - April 28, 2016
- IV. Public Comments
- V. Treasurer’s Report
- VI. Library Administrator’s Report
- VII. Library Department Heads/Administrative Assistant Reports/Updates
- VIII. Communications
 - a. Library Board President
 - b. Correspondence
- IX. Committee of the Whole Reports
 - a. Ad Hoc Building Committee – West Wing Renovation Project
 1. Discussion – Public Reserving of Meeting Room Fall/Spring 2016/17
 - b. Operations Committee of the Whole
 - c. Planning Committee of the Whole
- X. Unfinished Business
 - a. Approve – Revised - Circulation Services and Library Card Lending Policy – Includes New School Library Card Lending Category
- XI. New Business
 - a. Approval – Boiler Replacement Project – Kluber Architects and Engineers - Contract for Services - \$9,500 – Construction Documents Specs Drawings, Bidding Process Oversight and Construction Administration.
 - b. Approval – Lease Agreement - Off Site Storage Unit - Extra Space Storage Co. (416 S. Lincolnway, North Aurora) - \$ 209 per month / \$836 First Four Months
 - c. Approval – Olsson Roofing Co. - \$9,000 – Rubberized Roofing Repair
 - d. Approval - Ordinance Resolution # 2016- 05 - FY2017 Budget & Appropriation
 - e. Approval - FY 2016/-2017 - Library Budget
 - f. Approval – Resolution # 2016-06 – \$ 600, 000 - Transfer Funds from Corporate Fund to Reserve Fund – Boiler Replacement, West Wing Renovation Project, and Roofing Repairs
 - g. Approval - Illinois RAILS Library System Non-Resident Library Card Fee Program FY 2017 June 2016 to May 2017.
 - h. Approval – Close Friday August 26th – All Day – Staff Training with North Aurora Police Department & Open All Day - Friday August 19th.
- XII. Trustee Comments
- XIII. Adjournment