



Messenger Public Library Board of Trustees | Meeting Agenda Thursday, May 11, 2016 | 7:00 p.m. | Library Conference Room

- I. Call to Order/Roll Call
- II. Additions or changes to the Agenda
- III. Approval of Meeting Minutes
 - a. Board Meeting – April 13, 2017
 - b. Board Closed Meeting Minutes – April 13 2017 – Distributed at Board Meeting
 - c. Committee of the Whole - Planning Meeting Minutes April 27, 2017
- IV. Public Comments
- V. Treasurer's Report
- VI. Library Administrator and Departmental Reports
 - a. Administrative Assistant Report
 1. SWAN Library Computer Migration April 2018
 2. MAGIC Library Consortium Dissolution Planning June 2018
 3. Note: 80th Anniversary Village Proclamation of Library's Founding
 4. Update: \$9,000 Settlement in Kane County Tax Appeal Cases for Library
 - b. Other Departmental Reports
- VII. Communications
 - a. Library Board President
 - b. Correspondence
- VIII. Committee of the Whole Reports
 - a. Operations Committee of the Whole
 - b. Planning Committee of the Whole – April 27, 2017 - FY 2018 Budget
- IX. Unfinished Business
- X. New Business
 - a. Approval - FY 2018 - Library Working Budget
 - b. Approval – FY 2018 - Resolution 09 -2017 - Budget & Appropriation
 - c. Approval – Trustee Expenses – \$ 50 – LACONI Annual Trustee Dinner Friday May 12th – Trustee Jim Hicks – Event registration / travel / food expenses.
 - d. Discussion and Board Direction Requested – Number of Library Trustees Attending the June ALA Conference
 - e. Review – \$ 4,200 - Utility Dynamics Corporation Oswego, Illinois - Village of North Aurora LED Street Lighting Project Replacement Project – Low Bidder for Library Alternate Bid - Parking Lot & Driveway Lighting Fixture Replacement.
 - f. Approval – Sikich LLC - Fee Proposal — \$ 26,050 - FYs 2018, 2019, & 2020 Annual Audit and Filing of Annual State of Illinois Comptroller Financial Report for Library.
 - g. Approval - West Wing Renovation Project Payments - Resolution 10-2017 Transferring - \$ 73,847 – From Illinois Funds Reserve Account to Old Second Checking Account : Items 1, 2, 3 and 4 - (*Funds Transferred on 4/11, 4/19, 4/25 & 5/5 and Paid on 4/15 & 4/30 Invoice Periods*)
[For Auditing Purposes]:
 1. L.J. Morse Construction Co. – Payment Application No. 7 - \$40,950.22 [*Note: Balance to finish as of April 30, 2017 is \$77,351.77 included retainage*] – Transfer Money from Illinois Funds Reserve Account in same amount to Library Old Second Bank Checking Account - (*Paid and money transferred April 2017 Invoice Period*)
 2. Kluber Architects and Engineers – Total: \$ 4,077.72 [March 32, 2017 Two Invoices: (1) \$2,207.72 & (2) \$ 1,870 - Construction Administration Payments Per 2016 Contract.
 3. Dell Computer – \$15,064.83 New Public Service Desk / Staff Work Offices/Areas CPUs/Laptops. (Purchase approved by Board March 2017)

4. Sikich - \$13,754.50 – Setup and installation of new computers ((Purchase approved by Board March 2017)

XI. Trustee Comments

XII. Adjournment of Board Meeting