



Messenger Public Library Board of Trustees | Meeting Agenda
Thursday, January 11, 2018 | 7:00 p.m. | Library Conference Room

- I. Call to Order/Roll Call**
- II. Additions or changes to the Agenda**
- III. Approval of Meeting Minutes**
 - a. Board Meeting – December 14, 2017
 - b. Board Close Meeting Minutes – December 14 2017
- IV. Public Comments**
- V. Treasurer’s Report**
- VI. Library Administrators and Departmental Staff Reports**
 - a. Library Administrator’s Report
 - b. Administrative Assistant’s Report
 - c. Library Department Heads Report
- VII. Communications**
 - a. Library Board President
 - b. Correspondence
- VIII. Committee of the Whole Reports**
 - a. Operations Committee of the Whole
 - b. Planning Committee of the Whole
- IX. Unfinished Business**
- X. New Business**
 - a. Approval - \$ 4,200.00 – Pay Application Final 001 - Utility Dynamics Corporation – LED Lighting Upgrades Library Parking Lot and Driveway – Reserve Fund for Capital Improvement and Deferred Maintenance Projects
 - b. Approval – Resolution 2018 – 01 - Transfer from Illinois Funds Reserve Account to Old Second Checking Account - \$4,200 – LED Lighting Upgrades Library Parking Lot and Driveway.
 - c. Discussion – RTU Replacement Project Timeline and Update Jan to June 2018
 - d. Approval – Closed Meeting Minutes and Tape Review
 - e. Approval – Trustee Expenses – ILA Trustee Forum Training Feb 16 2018 – Trustees Treest, Sparks and Hicks -
- XI. Trustee Comments**
- XII. Closed Session Meeting of Board**

Adjournment of Regular Session to Open Closed Session to discuss:

 - a. Employee Matters - Illinois Open Meeting Act: ILCS 120/2 (c) (1) – Employee Leave of Absence - Review of Return to Work After December 31, 2017

Return to Open Session Following Adjournment of Closed Session
- XIII. Adjournment**